

International Summer School for Young Researchers: Citizenship and Democracy in Central and Eastern Europe

POLICIES AND REGULATIONS

Application Process:

1. Eligibility: The summer school is open to MA and PhD students specializing in political studies and international relations as well as related disciplines from the Czech Republic, Hungary, Poland, Slovakia, and Germany.
2. Application Deadline: Applications will be accepted until **Monday, July 31, 2023 inclusive**.
3. Application Submission:
 - a. Interested candidates are required to submit a 2-3 page draft of an article (academic or journalistic) on the subject of European citizenship in CEE countries.
 - b. The draft article should be written in English using Times New Roman font, size 12, with a line spacing of 1.5.
 - c. The final article produced by each participant at the end of the project should be between 5 and 7 pages long.
 - d. Applicants should also include a letter of motivation (maximum 500 words) and a CV.
 - e. All application materials should be sent to agata.gontarczyk@pl.boell.org.
4. Selection Process:
 - a. Applications will be reviewed by the organizers of the summer school.
 - b. Selected participants will be notified of their acceptance by Tuesday, August 15st.
 - c. Selected contributions will be published by the organizers through their communication channels following the summer school event.

Reimbursement:

1. Accommodation: The organizers will cover accommodation costs, providing double rooms in a hotel. **Please note** that the rooms provided for the summer school are non-coeducational, meaning that participants will be assigned roommates of the same gender. While the default accommodation setup includes double rooms, if you require a single room due to personal circumstances or any other valid reason, please inform the organizers during the application process.

2. Meals: The organizers will provide vegetarian and vegan options for meals, including breakfast and dinner, for the duration of the Summer School. Please indicate any dietary restrictions or preferences in your application.
3. Travel Reimbursement:
 - a. Participants are responsible for arranging their own travel to the summer school location.
 - b. **Participants wishing to fly must have their flight pre-approved by the organizers (please contact the respective HBS offices in advance) and provide three comparative travel offers from different airlines.** The travel offers should include detailed information such as departure and arrival times, flight duration, and costs. Participants must justify their choice of the selected travel option, considering factors such as cost-effectiveness, travel time, and sustainability.
 - e. Original travel documents, including tickets and receipts, must be sent via post or by e-mail in the case of e-documents to the respective offices of the Heinrich Böll Foundation:
 - For participants from Poland and Germany: Send the documents to the Warsaw office at Żurawia 45, 00-514 Warsaw, POLAND (agata.gontarczyk@pl.boell.org).
 - For participants from Czechia, Slovakia, and Hungary: Send the documents to the Prague office at Jugoslávská 567/16, 120 00 Praha 2-Vinohrady, CZECH REPUBLIC (jana.ponocna@cz.boell.org).
 - f. In addition to the travel documents, participants must submit a completed form for the reimbursement of travel costs, which will be provided to each participant upon the confirmation of acceptance. The form must be completed with the applicant's original signature.
 - h. If the amount to be reimbursed is composed of different currencies (i.e. PLN and EUR), please indicate the currency of the account to which the reimbursement should be transferred.
Conversion is not necessary.
 - i. Participants are encouraged to contact the respective Heinrich Böll Foundation office in case of any doubts before sending in the form.
 - j. The reimbursement process may take up to two months.
 - k. **The organizers encourage participants to consider environmentally-friendly travel options, such as train or coach, whenever possible.**

Publication:

1. Selected contributions from participants will be published by the organizers through their communication channels following the Summer School.
2. The texts chosen for publication will be published under the Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International (CC BY-NC-ND 4.0) license.
3. The published articles will be made available on the web page of the Heinrich Böll Foundation.

English Language Proficiency Recommendation:

Applicants to the Summer School are not required to submit English-language certificates. However, it is highly recommended that applicants have a sufficient level of English proficiency to actively engage in academic discussions and comprehend the course materials. A recommended level of B2 (or higher) on the Common European Framework of Reference for Languages (CEFR) is advised.

Preventing Sexual Exploitation, Abuse & Harassment (PSEAH) Policy:

The Heinrich Böll Foundation takes the issue of preventing sexual exploitation, abuse, and harassment (PSEAH) seriously. We are committed to ensuring a safe, respectful environment for all participants of the Citizenship and Identity in CEE and Europe Summer School.

To uphold this commitment, the foundation has implemented a comprehensive PSEAH policy. This policy outlines our zero-tolerance approach towards any form of sexual exploitation, abuse, or harassment during the Summer School. We expect all participants, staff, and stakeholders to adhere to the highest standards of conduct and respect for one another.

The PSEAH policy provides clear guidelines, reporting mechanisms, and support structures to address any concerns or incidents related to sexual exploitation, abuse, or harassment. We encourage all participants of the Summer School to read and familiarize themselves with the PSEAH policy. It is our collective responsibility to create a safe, inclusive environment where everyone can fully engage in the learning experience.

You can access the Heinrich Böll Foundation's Preventing Sexual Exploitation, Abuse & Harassment (PSEAH) policy document by visiting the following link: <https://cz.boell.org/cs/PSEAH>.

If you have any questions or require further clarification regarding the PSEAH policy, please do not hesitate to reach out to the Summer School organizers or the designated contact person mentioned in the policy document.

Acknowledgment of Regulations

By applying, you confirm that you have read and accepted the above regulations. It is important to comply with these regulations and any associated requirements.